

SECTION B – EMPLOYER DETAILS

Company Name: _____

Street Address: _____

Postal Address _____

Name of Supervisor/Manager: _____

Telephone contact for Manager: _____ Mobile: _____

Email address for Manager: _____

SECTION C – ENROLMENT AND PAYMENT INFORMATION:

If you are a *private trainee*, you or your company will be required to pay the *full course fees* yourself when you enrol.

Please contact Firetech Training Limited for further information on full private course fee costs. You would also be responsible for the following cost:

- Application for your National Certificate - \$ 15.00 incl. GST

In order to be eligible to study with Firetech you must be either a New Zealand Citizen or a New Zealand Permanent Resident and proof of this must be provided with this enrolment form.

PLEASE NOTE: Firetech Training Limited fees quoted include GST, but **do not include the following items** which some students may need to purchase:

- EWRB examination and registration costs (approximately \$85.00)
 - Legislative documentation – New Zealand Standards etc. (costs vary depending on which NZ Standard is required and are currently between \$168.68 (NZS 4512:2003) and \$421.81 (NZS4541:2007)
 - Electrical Trade Principles by Jeffrey Hampson (recommended retail price \$120.00 incl GST)
 - On Job Assessment Costs (set by the Competenz registered assessor but allow approximately \$95.00 per hour)
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I WISH TO ENROL FOR THE FOLLOWING COURSE:

Please **tick one box only** beside the National Certificate you wish to study – e.g. if you are starting to study for the National Certificate in Hand Operated Fire Fighting Equipment level 3, then tick the box beside Year 1 .

HAND OPERATED FIRE FIGHTING EQUIPMENT

National Certificate in Hand Operated Fire Fighting Equipment , Level 3 Year 1

FIXED FIRE PROTECTION SYSTEMS

National Certificate in Fixed Fire Protection Systems **Installation**, Level 3 Year 1

National Certificate in Fixed Fire Protection Systems **Testing**, Level 3 Year 1

National Certificate in Fixed Fire Protection Systems ,Level 4 Year 1

FIRE DETECTION AND ALARM SYSTEMS

National Certificate in Fire Detection and Alarm Systems **Testing**,
Level 3 Year 1

National Certificate in Fire Detection and Alarm Systems, Level 4 Year 1

FIRE SYSTEMS TECHNOLOGY INSPECTION AND TESTING

National Certificate in Fire Systems Technology Inspection and Testing,
Level 4 Year 1

PASSIVE FIRE PROTECTION

National Certificate in Passive Fire Protection (Routine Inspections)
Level 3 Year 1

National Certificate in Passive Fire Protection (Building Consent Inspections)
Level 4 Year 1

Important notes:

- Firetech Training Limited course fees will cover the full course including the on jobs from the month of enrolment.
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SECTION D – FEE INFORMATION

All private student fees payable to Firetech Training Limited will be paid into the Firetech bank account within 24 hours of receipt. All students will also be required to complete a 'STUDENT ACKNOWLEDGMENT FORM'.

In the event of Firetech Training Limited being placed in liquidation or receivership, all unexpended student fees will be protected by the Public Trust under the Participation Agreement between Firetech Training limited and the Public Trust. NZQA has accepted the fee protection policy provided by the Public Trust as complying with their requirements. In the event of course closure or Firetech ceasing to operate as indicated above, you may contact the Public Trust direct by one of the following methods: freephone 0800 494 733, fax to 0-4 560 2157, email: FeeProtect@Publictrust.co.nz or write to Student Fee Trust Accounts, Public Trust, PO Box 31543, Lower Hutt.

WITHDRAWAL OR TRANSFER BY A STUDENT

Once a student is enrolled, any withdrawal or transfer **must be advised in writing**. The date of withdrawal or request for a transfer is **the date of receipt of the written application**.

Students should discuss any special circumstances with Firetech Training Limited as soon as possible.

In the event that a student withdraws from their training, the following will apply:

- Under the requirements of S236A of the Education Act 1989, should you withdraw within 7 days after the first_date of your course (the start date being the date on which your first set of training material is dispatched to you) your fees will be refunded in full – less \$500.00 or 10% whichever is the lesser sum.
- From the 9th day of the course up to the 28th day from the commencement date of the course, *unexpended fees* will be refunded, less a \$25.00 cancellation fee.
- From the 29th day of the course *all unexpended fees will be forfeit*.

SECTION E: STATISTICAL INFORMATION

The Ministry of Education requires this data to be collected, and all students are required to complete it. The information you supply is confidential and will not affect your application.

Please tick the appropriate box:

a) Origin

- | | | | | | |
|---------------|--------------------------|---------------|--------------------------|-------------------|--------------------------|
| NZ Maori | <input type="checkbox"/> | NZ / European | <input type="checkbox"/> | Samoan | <input type="checkbox"/> |
| Cook Is Maori | <input type="checkbox"/> | Tongan | <input type="checkbox"/> | Niuean | <input type="checkbox"/> |
| Tokelauan | <input type="checkbox"/> | Fijian | <input type="checkbox"/> | Other Pacific Is. | <input type="checkbox"/> |
| Chinese | <input type="checkbox"/> | Indian | <input type="checkbox"/> | Other Asian | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | | | | |

b) Previous Highest Educational Achievement

Educational achievement	Please tick one box only	Details
No formal secondary qualification		
School Certificate/NCEA (1 or more subjects)		
Sixth Form Certificate/NCEA (one or more subjects)		
University Entrance/National Certificate Level 2		
Higher School Certificate		
Entrance Qualification from Bursary Examination		
A or B Bursary/National Certificate Level 3		
University Scholarship		
Overseas Qualification (please give details)		
Other		
Not Known		

c) Main Activity on 1 October in the year *prior* to your enrolment with Firetech Training Ltd.

- | | | | |
|---|--------------------------|------------------------------|--------------------------|
| Secondary School Student <u>in N.Z.</u> | <input type="checkbox"/> | Unemployed/Beneficiary | <input type="checkbox"/> |
| Wage/Salary Earner | <input type="checkbox"/> | Self-Employed | <input type="checkbox"/> |
| Houseperson/Retired | <input type="checkbox"/> | Overseas | |
| | | (irrespective of occupation) | <input type="checkbox"/> |
| Full-time post-school student | <input type="checkbox"/> | Student at a Wananga | <input type="checkbox"/> |

d) Year of first enrolment in Tertiary Education

(e.g. if this is your first tertiary training, put today's date) _____

SECTION F: STUDENT DECLARATION AND CONSENT

ALL OF THE INFORMATION CONTAINED IN THIS ENROLMENT FORM OR PROVIDED IN SUPPORT OF MY ENROLMENT IS TRUE AND COMPLETE.

I understand that Firetech Training Limited may cancel my enrolment *if the information that I have provided is false, incomplete or misleading*. I agree to abide by the rules, disciplinary procedures and policies of Firetech Training Limited as documented in the Student Enrolment Information Booklet.

I consent to the disclosure and use of my personal information as documented in the Student Enrolment Booklet.

As a condition of completing any course at Firetech Training limited, I agree that I will pay all relevant fees and charges as documented in the Student Enrolment Booklet, and that I will pay all relevant external examination or assessment fees. I accept that I am liable for all external costs incurred in the collection of outstanding fees.

I affirm that I have read and understood the contents of this Enrolment Form and the Student Enrolment Booklet, and that I accept the conditions.

Student Name: _____ **Signature:** _____ **Date:** ___/___/_____
Please print your name clearly

Manager's Name: _____ **Signature:** _____ **Date:** ___/___/_____
(Company/Branch Manager please print your name and sign as approved)

CHECKLIST

Have you:

- Read the Student Information Booklet provided with this Enrolment Form?
- Filled out all of your personal details including contact information in Section A?
- Ticked one course/year that you wish to study in Section C?
- Completed the Student Declaration and Consent in Section F?
- Has your Company/Branch Manager countersigned the Student Declaration in Section F?
- Taken a photocopy of this Enrolment Form for your own records?
- Completed your Competenz Training Agreement form together with your Employer?
(this does not apply if you are a full fee paying private student)
- Attached a copy of your NZ birth certificate/NZ passport/Returning Resident's Visa or
NZ Citizenship document