

FIRETECH TRAINING LIMITED

Leaders in Fire Technology Training

HOW TO ENROL FOR A NATIONAL CERTIFICATE TRAINING COURSE.

Enrolment procedures are very straightforward. All that you need to do is contact Penny Stedman, the office manager at Firetech Training Limited either by telephoning 0-9 414 4242 or by email to penny@firetech.co.nz requesting that an enrolment pack is sent out to you.

The enrolment pack comprises a Firetech Training Enrolment Form and a Firetech Student Information booklet together with a Competenz Training Agreement and a list of Competenz fees.

The costs associated with enrolment will vary according to the course of study which the student is to follow. Because fees may vary between academic years, full information will be given in the material provided at the time of enquiry.

Students and employers are encouraged to sign a Competenz Training Agreement. This is a three way agreement between the industry training organisation (Competenz), the employer and the student which also provides benefits by way of generous government subsidies on training costs, the cost of registration of credits achieved to the NZQA framework and the initial hook-on fee where required. The fee varies according to the level of the certificate being studied and the number of credits required for that certificate. Information on this is included in the enrolment pack.

Firetech Training Limited charges each student a fee at the beginning of every study year they are enrolled for. These fees are set out clearly in the Student Information book showing what is payable for each year of each of the courses available. Please note fees quoted relate to the academic year (1 January to 31 December) at time of issue. Fees are subject to annual review and may change from the next academic year.

If you would like to know the cost of an individual course prior to requesting an enrolment pack, please telephone our office manager, Penny Stedman DDI: **09 448 0437** or send an email to penny@firetech.co.nz. We are always happy to answer any questions you may have about course content or costs. Enrolment material can be provided either by mail or electronically.

Are there any extra costs?

Yes. Students need *easy access* to copies of the NZ Standards that apply to their particular course of study. *If the NZ Standards are not available at the place of work, they will need to be purchased.* The cost of these varies from around \$69.00 to \$236.00 dependant on which Standard.

For National Certificates which contain *electrical unit standards*, students will need an electrotechnology text book and these are available from any good technical bookshop for around \$90.00.

Each National Certificate contains practical 'on job' unit standards and the Competenz registered assessor who carries out this work will charge for this. Many companies have in house Competenz registered assessors. Those without one need to find an outside person. Firetech Training Limited has Competenz registered workplace assessors on staff and can provide on job assessment. Quotes for these assessments will be provided on request. Note: There may be a travel and accommodation charge payable in some circumstances.